

BEST ACHIEVING
COUNCIL OF THE YEAR



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15 June 2011

Please ask for: Ross Johnston, Democratic Support Officer
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SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

Date: Thursday 23 June 2011

Time: 10am

Venue: Warspite Room, Council House

Members:

Councillor James, Chair

Councillor Lowry, Vice Chair

Councillors Berrow, Casey, Delbridge, Evans, Lock, Murphy, Rennie, Reynolds, Stark and Stevens.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Barry Keel
Chief Executive

SUPPORT SERVICES OVERVIEW AND SCRUTINY PANEL

AGENDA

PART I – PUBLIC MEETING

1. TO NOTE THE CHAIR AND VICE CHAIR

The panel will note the appointment of the Chair and Vice Chair for the municipal year 2011/12.

2. APOLOGIES

To receive apologies for non-attendance by panel members.

3. DECLARATIONS OF INTEREST

Members will be asked to make declarations of interest in respect of items on this agenda.

4. APPOINTMENT OF CO-OPTED REPRESENTATIVES

The panel will consider the appointment of co-opted representatives and/or confirm existing co-opted representatives.

5. MINUTES

(Pages 1 - 10)

To confirm the minutes of the previous meeting held on 10 March 2011.

6. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

7. TERMS OF REFERENCE

(Pages 11 - 12)

The panel will note its Terms of Reference.

8. CORPORATE SUPPORT DEPARTMENTAL OVERVIEW

The Director for Corporate Support will provide an update to the panel showing the structure of Corporate Support as well as highlighting future projects and plans.

9. VALUE FOR MONEY (VFM) UPDATE

The panel will receive a VFM quarterly update on the ethos of VFM across the council.

10. UPDATE ON CORPORATE PROPERTY - CORPORATE ACCOMMODATION STRATEGY (Pages 13 - 16)

The Head of Capital and Assets will provide an update on Corporate Property.

11. FINANCE AND PERFORMANCE REPORT (FOURTH QUARTER) (Pages 17 - 34)

To receive the Finance and Performance report (Fourth Quarter).

12. DRAFT WORK PROGRAMME 2011/2012 (Pages 35 - 36)

To receive the panel's draft work programme for 2011/2012.

13. TRACKING RESOLUTIONS AND FEEDBACK FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD (Pages 37 - 38)

To receive a copy of the panel's tracking resolutions and any feedback from the Overview and Scrutiny Management Board on issues which concern this panel.

14. FUTURE DATES AND TIMES OF MEETINGS

The panel is asked to note the dates of future meetings for the municipal year 2011/12. All meetings will commence at 10am –

Thursday 23 June 2011

Thursday 21 July 2011

Thursday 15 September 2011

Thursday 27 October 2011 Provisional

Wednesday 23 November 2011

Thursday 19 January 2012

Thursday 15 March 2012

15. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve the likely disclosure of exempt information as defined in paragraph(s) of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL.